

## **Mt. Baldy Joint School District**

### **Board of Trustees – Regular Board Meeting**

**August 15, 2019 – 6:00 p.m.**

**Regular Board Meetings of the Board of Trustees** – All regular meetings are held at Mt. Baldy School beginning at 6:00 p.m. with open session preceded and/or followed by closed session as may be needed. Board Meetings are scheduled once during the months of January, February, March, April, May, August, September, October, November and December, and twice during the month of June. The Regular Board agenda is posted a minimum of 72 hours prior to the meeting, and a Special Board meeting agenda is posted a minimum of 24 hours prior to the meeting.

**Public Comments/Persons Addressing the Board** – The meeting follows rules of decorum. Individuals shall be allowed 3 minutes to address the Board on each agenda or non-agenda item. The Board limits the total time for public input on each item to 20 minutes. The total time allowed for public comment shall be 30 minutes. Public comments about an item on the agenda will be heard at the time the agenda item is considered by the Board. Public comments about an item that is not on the posted agenda will be heard at the beginning of open session when called upon by the Board President. No action or discussion may take place on an item that is not on the posted agenda except as expressly authorized by law. Since the Board cannot take action on items that are not on the agenda, such items will be referred to the Superintendent for handling. Board members may request that any item be placed on a future agenda for further discussion. The Board President and Superintendent will determine the best time to place an item on the agenda. Persons wishing to address the Board are invited to complete and submit a “Request to Speak” slip to the Executive Assistant. These slips are available at Board meetings. This is a time for the Board to listen to the public, however, the Brown Act precludes the Board from responding and/or entering into discussions that lead to action. Board meetings may be audiotaped.

#### **1. Welcome – Open Session, Call to Order, Pledge of Allegiance**

- a. Changes to the Agenda (Action)
- b. Approval of the Agenda (Action)

#### **2. Public Comments**

- a. School/Community Reports (Information)
- b. Superintendent/Principal’s Report
- c. Information from the Board of Trustees

#### **3. Approval of the Minutes (Action)**

- a. June 20, 2019

**4. Accept Gifts/Donations and Authorize District Staff to Express Appreciation by the Board of Trustees to All Donors**

- a. \$500.00 was donated toward the painting of the school.

**Special Presentation from Joint Powers Association regarding playground safety.**

**5. Consent Agenda Items (Action – Routine Business – May be approved in one vote)**

- a. Ratify and approve teacher assignment for Nora Pasma for a 50% position for the 2019-20 school year.
- b. Ratify and approve Stacy Maizel as Teacher on Special Assignment for the 2019-20 school year.
- c. Ratify and approve Michael Gorham as Instructional Program Consultant agreement for the 2019-20 school year.
- d. Approve Jakob Thomas as Substitute Teacher beginning with the 2019-20 school year.
- e. Ratify/Approve Purchase Orders/Accounts Payments.
- f. Increase amount in revolving fund from \$1,000.00 to \$5,000.00.

**6. Discussion/Action Items**

- a. Approve signatory rights for Nancy Sirski, Superintendent/Principal for:
  - District Orders and related Journal Entries
  - Payroll Orders and related Journal Entries
  - Notices of Employment for Certificated Employees
  - Notices of Employment for Classified Employees
  - Notices of Employment for Students and Temporary Employees
  - Voluntary Payroll Deductions (Pay 620)
  - Purchase Orders: Monetary Limitation: BID LIMITx
  - Contracts: Monetary Limitation: BID LIMITx
  - Journal Entries (For those not authorized for District or Payroll orders)
  - Interfund Transactions
  - Budget Transfers
- b. Approve Nancy Sirski, Superintendent/Principal, to process/approve Accounts Payable Orders with Electronic Signature Key effective July 1, 2018
- c. Approve Nancy Sirski, Superintendent/Principal, to sign on bank accounts and Revolving Cash Accounts effective July 1, 2018.
- d. Approve Memorandum of Understanding between California Baptist University and Mt. Baldy Joint Elementary School District for a period of three years.

e. Review/Approve Williams Complaint 4th Quarterly Report April 2019 – June 2019

**7. Board requests to Superintendent for future study/information**

**8. Adjourn:**

Time: \_\_\_\_\_

**The next regular meeting of the Governing Board of the Mt. Baldy Joint Elementary School District is scheduled for Thursday, September 12th at 6:00 p.m. An Open Session is scheduled for 3:00 p.m. on September 12<sup>th</sup> to discuss board goals.**