



Child Name: _____

Parent/Guardian: _____

We are excited to introduce the Baldy Bear Cub House Program. Below you will find the rates for our fee-based Cub House program. Registration begins November 14. You won't want to miss this robust before and after-school opportunity.

2022-23 Baldy Bear Cub House Program Fees

Initial FEES AND TUITION

_____ Before my child is fully enrolled in the Baldy Bear Cub House, I will pay a registration fee of \$40.00 with a maximum of \$100.00 per family. REGISTRATION FEES ARE NOT REFUNDABLE

Fee-based Cub House Registration for the 2022-23 school year will begin on November 14, 2022 beginning at 9:00 am. Fees can be paid with cash, check or online (more information to come).

The first day of the 2022-23 school program is December 5, 2022.

The last day of the 2022-23 school program is June 20, 2022.

The program will not run during the 2022-23 school year during scheduled school breaks.

Tuition and additional fees are due and payable on the FIRST of each month.

Registration fees are charged annually for each new school year. (For example: students who enroll in child care and pay a registration fee in March will still be charged a registration fee for the following school year.) Registration is \$40.00 for all students. There is a \$100.00 maximum for registration fees charged per family. The registration fee is non-refundable. Additionally, a \$15.00 fee will be charged for re-enrollment when a child withdraws and re-enrolls during the school year. A withdrawal for less than four consecutive weeks is not considered a withdrawal and will be charged the full monthly rate.

These rates are charged regardless of the actual number of days child care is open each month. If a student begins any time after the first school day of the month, this tuition will be prorated based on the monthly contract, and paid before my child begins the program. .

There is no reduction in tuition and credit is not given for absences. An additional fee of \$7.00 per hour (or any portion of an hour) will be charged when exceeding contract hours. The contract will be adjusted upward to the next contract level if this occurs more than three times in any given month.

If tuition is not paid in full by the fifth of the month, a \$10.00 late payment fee will be charged.

Late pick-up fees will be charged for pick-up after 5:00 pm at the rate of \$5.00 for pickup anytime between 5:00 pm and 5:05 pm and then at the rate of \$1.00 per minute for every minute past 5:05 pm.

A two week (14 calendar days) written notice is required for withdrawal from the program. When a child is withdrawn from the program, tuition will be prorated for that month.



_____ Initial **WITHDRAWAL/CHANGE OF CONTRACT**

I understand that if I withdraw by child or change his/her schedule at any time, a withdrawal/change of contract form must be completed and delivered to the site lead with advanced notice and tuition is to be paid up to the withdrawal date. The tuition will be prorated for each day attended. A withdrawal from Child Care must be for a minimum of (4) consecutive weeks, otherwise it is considered vacation time and full tuition is due. The District may, for any reason, terminate this contract with a two (2) week notice, with the exception of disciplinary reasons (see Dismissal section below.) Changes to your child's schedule require completion of a withdrawal/change of contract form delivered to the site lead with advanced notice prior to the schedule change.

_____ Initial **LATE PICK UP FEES**

Mt Baldy Bear Cub House is open from 6:45 am - 5:00 pm. Any child not picked up by 5:00 pm will be charged a late pick up fee of \$5.00 per 5 minutes per child regardless of income qualifications. Fees will be invoiced and due the following day. Any children not picked up within a reasonable time after closing of the site (not to exceed 30 minutes), and without parent contact will be placed in the care of the Upland Police Department. After the 3rd occurrence of lateness, at the discretion of the District, the child may be dismissed from the program.

_____ Initial **DISMISSAL**

If at any time the District determines that my child is unable to benefit from the program, or if he/she impairs the ability of other children to benefit from the program, the District may terminate this agreement without notice and refund any fees paid as deemed necessary. All regular school rules are in effect and failure to comply may necessitate consequences that may lead to suspension or dismissal from the Baldy Bear Cub House program.

_____ Initial **PERSONAL PROPERTY**

Students should *avoid* bringing personal property (including valuable-and collectible items) to the Baldy Bear Cub House. Students are expected to take reasonable precautions to protect his or her personal property and assume all risk related to such property. The Baldy Bear Cub House is not responsible for items that are brought to, used during, or left at the school and are lost, stolen, damaged, or destroyed.

_____ Initial **SIGN IN/OUT PROCEDURES**

I understand and agree that my child must be signed in and out at the Cub House each day on the Cub House Attendance Sign-in/Sign-out sheets, and may not be dropped off at the curb for the AM program. I further understand that my child will only be released to a parent/guardian or other persons authorized by me who are listed on their emergency card with the school. This procedure is for my child's safety. For emergency situations, additional authorized persons may be added to the list by email or text to the Site Lead or designee, but must present a valid picture ID at pick up. The parent/guardian must add the additional authorized person to the emergency card the following day with date and initial to the entry. All students who are scheduled to attend will be required to be checked in at the Cub House on their scheduled days of attendance. Students will not be released to meet parents or other persons at the gate or parking lot on their scheduled child care days. Students are not being permitted to return to the Cub House after they have been signed out for the day.

_____ Initial **ABSENCES**

If my child is absent from school (for any reason) or sent home from school, he/she may not attend the Cub House that day.

_____ Initial **ILLNESS AND EMERGENCY**

Children that are ill or had a fever during the past 24 hours may not attend the Baldy Cub House. When my child is sent home from school due to injury or illness (or disciplinary reasons) they may not attend the Cub House. When my child becomes ill or injured at the Cub House, I will immediately be notified and expected to



Mt. Baldy Bear Cub House Program Registration Form

Requested Enrollment Date: _____

Parent's Name _____

Options for TK/K

Child's Name	Circle Days Attending	Circle Time Option
	M T W TH F M T W TH F	6:45-7:45 1:00-5:00
	M T W TH F M T W TH F	6:45-7:45 1:00-5:00

Options for 1st-8th grade

Child's Name	Grade	Circle Days Attending	Circle Time Option
		M T W TH F M T W TH F	6:45-7:45 1:00(TH)/2:40-5:00
		M T W TH F M T W TH F	6:45-7:45 1:00(TH)/2:40-5:00
		M T W TH F M T W TH F	6:45-7:45 1:00(TH)/2:40-5:00
		M T W TH F M T W TH F	6:45-7:45 1:00(TH)/2:40-5:00
		M T W TH F M T W TH F	6:45-7:45 1:00(TH)/2:40-5:00